

Risk Assessment

Academy / School	Lime Academy Parnwell			Assessment No.	8
Site	Parnwell	Location	Peterborough		
Subject of Assessment	Revised operational risk assessment for full school return for the 2021/2022 academic year in September 2021				
Assessed by	BN & EG	Date	01.09.2021	Review date	Ongoing
Details of workplace/activity	Managing the school site during the Covid 19 Pandemic		Persons Affected <i>(Who may be harmed)</i>		
	Managing pupil and staff numbers at school during the Covid 19 Pandemic		Premises team, staff, pupils, parent/ carers and visitors		

What are the hazards?	Who might be harmed and <i>how</i> ?	What are you doing already?	What further action is necessary?	Risk level (Very high, high, medium, low)	Action by whom?	Action by when?	Done
<u>Prevention</u>	Staff Pupils Visitors	<ol style="list-style-type: none"> 1. Follow current DfE guidance last updated 27/08/21. 2. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, , do not attend school and seek a confirmatory PCR test. 3. <u>clean hands thoroughly more often than usual</u> 4. ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach 5. <u>introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach</u> 6. <u>minimise contact between individuals and maintain social distancing wherever possible</u> 7. <u>where necessary, wear appropriate personal protective equipment (PPE)</u> 	<p>Any pupil who is presenting with COVID-19 symptoms will be held in an isolation room whilst they wait for collection. Staff supervising the child will have access to PPE.</p> <p>Strict hygiene measures applied across the school:</p> <ul style="list-style-type: none"> • washing hands more often and for 20 seconds, using soap and water or hand sanitiser when: <ul style="list-style-type: none"> ○ Coming into school or arriving home ○ Blowing nose, sneezing or coughing ○ Visiting other places ○ Eating or handling food ○ Visiting the toilet ○ Performing medical or care routines with children after wearing latex gloves • Hand sanitiser, which must have 70% or higher alcohol content, is available to all staff and should be used. • By the door of each classroom there is hand gel and tissues. Nearby is a bin so that children can discard their used tissue in the bin and use the hand gel immediately afterwards. • Every time children and adults pass the access point they will be required to wash their hands. • Hand and respiratory hygiene notices are posted around the school and should be followed by all staff. 	Medium	SLT	01/09/2021	

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			<ul style="list-style-type: none"> • An increased formal cleaning regime is in place, i.e. staff are cleaning equipment more often (keyboards, work surfaces, door handles etc.) with all members of staff taking responsibility for this. • Outdoor playground equipment will be cleaned frequently between uses. • Reading books will be changed twice a week to allow them to be left unused and out reach for a period of 72 hours between bubbles. • Reading books will be changed twice a week to allow them to be left unused and out of reach for a period of 72 hours between bubbles. • Pupils are asked to only bring essential items into school including a coat, lunch box, water bottle and a book bag to school • Year groups will be kept as separate as possible with two-year groups coming together for break and lunchtime, which will remain staggered. • Staff should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres but not within 1 metre for prolonged periods of time. • Adaptations to the classroom to support distancing where possible, including seating pupils side by side and facing forwards. • Staff are permitted to wear face visors or masks when travelling around the school. 				

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			<ul style="list-style-type: none"> • Adaptations to the classroom to support distancing where possible, including seating pupils side by side and facing forwards may be made. • Ventilation must be prioritised in all classrooms with doors and windows left open throughout the day. • PPE available in each class if necessary to reduce the risk of spreading the virus for higher risk injuries or pupils. These will be replenished as necessary by the SSO. • Any PPE that has been used must be double bagged and stored safely for a period of 72hours before being disposed. • SEND pupils will need specific help and preparation for any changes to routine. Teachers and SENCO will plan to meet these needs, including the use of social stories. • Staff are encouraged to take up the vaccine and enabled to attend vaccine appointments where practical. More advice available at http://thevaccinators.co.uk • Vaccination survey completed with staff to enable practical management of staffing resource across the school. • Staff will be encouraged to participate in the lateral flow test programme in school and report their results twice weekly before attending work. 				
<u>Response to any infection</u>	Staff Pupils Parents Visitors	8. <u>engage with the NHS Test and Trace process</u>	<ul style="list-style-type: none"> • Staff members and parent/carers will be fully informed to ensure that they understand the NHS Test and Trace process and how to contact their local Public Health England 	N/A	SLT All staff	01/09/2021	

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		9. contain any outbreak by following local health protection team advice	<p>health protection team through regular school communication.</p> <ul style="list-style-type: none"> School will take swift action when they become aware that someone who has attended school has tested positive for COVID-19 and will report to the local authority using the reporting form. Numbers will be monitored closely and further advice sought, if required. If require, the local health protection team will be contacted who will carry out a rapid risk assessment and provide the necessary advice. 		Parents/ carers LA PHE		
Contingency planning for a further outbreak	Staff Pupils visitors	<ul style="list-style-type: none"> In the event of a local outbreak, the PHE health protection team or local authority may advise a school or number of schools to close temporarily to help control transmission. Schools will need a contingency plan for this eventuality. 	<ul style="list-style-type: none"> SLT to continue to take advice from the LA team, Trust, PHE and DfE. This advice will be implemented as soon as possible based on each case. If cases rise in school, staff will reinstate face masks in communal areas and resort to daily LFT for specific review periods. Review ventilation in any areas where an outbreak occurs and take steps to increase ventilation, where possible. If the school needs to close any provision, remote learning offer will be reinstated using ClassDojo. 	N/A	PHE SLT	01/09/2021	
Social Distancing in school	Pupils Staff Visitors	<ul style="list-style-type: none"> Minimise contact between individuals and maintain social distancing wherever possible The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved 	<ul style="list-style-type: none"> Interaction between year groups will be limited, however, to allow for some enhanced teaching opportunities year groups will be paired as follows – Year 1/Year2, Year3/Year4, Year5/Yr6. 	Medium	SLT All staff	01/09/2021	

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		<p>through keeping groups separate and through maintaining distance between individuals.</p>	<ul style="list-style-type: none"> • Lunchtimes and breaktimes will continue to be staggered over an extended period of time. • Staff should continue to keep their distance from pupils and other staff as much as they can, ideally 2 metres. • At lunchtimes staff must be mindful of social distancing wherever possible and ensure the staff room is well ventilated. SLT will provide additional staff seating facilities in spaces, where possible. Windows and doors must be open in the staff room throughout the day and especially at lunchtime. • Adaptations to the classroom to support distancing where possible, including seating pupils side by side and facing forwards will continue. • Teachers and adults in school should avoid entering each other's bubbles. • Staff meetings will take place virtually where possible. When not possible, staff will use a larger space in school to minimise close contact. 				
Cleaning	<p>Staff</p> <p>Pupils (if not completed to the appropriate standard)</p>	<ul style="list-style-type: none"> • The in-house cleaning team to arrange a deep clean before staff and pupils return to school. • More frequent cleaning procedures should be in place across the site, particularly in communal areas and at touch points including: 	<ul style="list-style-type: none"> • An established formal cleaning regime is in place, i.e. staff are cleaning equipment more often (keyboards, work surfaces, door handles etc.) with all staff taking responsibility for this. • Ensure the COSHH risk assessment for cleaning/SSO activities has identified the correct process and PPE to be worn. 	Medium	<p>SLT</p> <p>Cleaning staff</p> <p>Site staff</p>	01/09/2021	

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		<ul style="list-style-type: none"> ○ Taps and washing facilities, ○ Toilet flush and seats, ○ Door handles and push plates, ○ Handrails on staircases and corridors, ○ Lift and hoist controls, ○ Machinery and equipment controls, ○ All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door handles, vending machines and payment devices, ○ Telephone equipment, ○ Keyboards, photocopiers and other office equipment, classroom desks and chairs. 	<ul style="list-style-type: none"> ● Outdoor play equipment can be used but will be cleaned in between uses. Ensure pupils wash their hands afterwards. ● Cloths must be washed at a high temperature on site. Alternatively, where possible, disposable wipes and cloths should be used. ● Cleaning staff must follow strict handwashing guidance to wash hands and forearms with soap and water for at least 20 seconds. ● A deep clean across the school will take place when appropriate and following immediate identification of positive cases. ● The SSO/SBM will undertake daily walks and identify any areas of concern to the cleaning team to ensure that a high standard of cleanliness is maintained. 				
Lunchtime Catering facilities	Staff Pupils	<ul style="list-style-type: none"> ● Consideration should be made for food service and how this will be managed and how social distancing can be achieved in the school kitchen and dining areas <ul style="list-style-type: none"> ○ Serving food ○ Queuing ○ Different lunch periods 	<ul style="list-style-type: none"> ● Midday staff must keep their distance from one another and remain with their designated year group(s). ● Each year group will have a staggered entry into the lunch hall. ● Food will be plated for pupils by lunchtime staff. Cutlery to be placed on tray for pupils by lunch time catering staff. ● Dining hall to be divided in half, to allow 2-year groups to be seated at a time. 	Medium	Catering staff MDS Cleaning staff	01/09/2021	

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			<ul style="list-style-type: none"> Screen in place at serving hatch to protect pupils and staff. Thorough cleaning of tables between each sitting. 				
Fire Safety	Staff Pupils Visitors	<ul style="list-style-type: none"> Personal Emergency Evacuation Plans (PEEPs) must continue to be in place for those staff that continue to work in the school and any pupils that access the school site, which should include lifts. Ensure all emergency escape routes / doors are fully operational and kept clear. Reminders to staff and pupils that if the fire alarm is activated that they must still keep 2m distancing when at the evacuation point. 	<ul style="list-style-type: none"> Review Fire Safety Policy with regards evacuation areas and how this can be achieved with whole school. During an evacuation staff and children must leave through the nearest fire exit regardless on the one-way system. The designated assembly point remains as the far end of the field with all class lines suitably spaced. Staff trained in using Evacuation sledge to ensure compliance with upstairs floor. 	Medium	SLT Site staff	01/09/2021	
Access/Egress of school building	Pupils Parents Staff	<ul style="list-style-type: none"> One way traffic through external doors to avoid face to face passing to be clearly marked, consider use of markings. Where possible, these can be propped open to reduce the need for touch (fire protection measures must be adhered to). Wipes and sanitiser available at both sides of doors. Increased cleaning of handles and touch plates. 	<ul style="list-style-type: none"> Circular route system in place for entrance and exit to and from school site. Fifteen minute drop off window each morning from 8.35am – 8.50am and from 3.10pm – 3.25pm in the afternoon. Each classroom has door to outdoor area so parents walk around the school clockwise and drop off pupils accordingly. Parents advised to stand away from the doors and the building to enable quick and safe egress from the building for all pupils. Parents to be reminded about making well informed actions whilst on school grounds e.g. needing to stay with their child until they 	Medium	SLT Site staff	01/09/2021	

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		<ul style="list-style-type: none"> Allocated drop off and collection times 	<ul style="list-style-type: none"> are collected to reduce unnecessary congestion. Priority must be given to disabled users and those identified as having health related issues. Road to be closed outside the school on Saltersgate, to allow parents to socially distance at entrance and egress. All staff and visitors asked to wait until children have all arrived/left before entering the car park – or find an alternative location to park e.g. Parnwell local centre. The road closure will be managed by the SSO with cones and road closure signage used, in line with the highways order. Provide relevant guidance to parents on drop off and pick up arrangements. All parents and visitors to site advised to wear masks/face coverings on site, via newsletter reminders. 				
First Aid	Pupils Staff	<ul style="list-style-type: none"> Where there may be limited staff, the requirement to provide suitable first aid cover to all staff and students has been assessed with suitable first aid or paediatric first aid provided. Access to first aid facilities is maintained and the school suitably stocked with first aid sundries. Staff or pupils with medical needs have been assessed and relevant consents are in place. Staff have been trained in the 	<ul style="list-style-type: none"> First aiders identified and available – use radios to call for First Aider who will done appropriate PPE, where required. First Aid supplies available within the medical room. All first aiders have been provided with sets of PPE if needed. Any PPE that has been used must be double bagged before being disposed. MDS can carry out basic first aid within their bubbles at lunch time, using their small first aid kits. These should be replenished at the end of each lunch session. 	High	SLT All staff	01/09/2021	

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		<p>use of medications and increased level of control applied, to include the use of PPE if required.</p> <ul style="list-style-type: none"> Review of the First Aid policy to include consideration of the risk of infection of covid-19. 	<ul style="list-style-type: none"> Single first aid slip reports to be completed and handed to KD in the office for entry onto Accident book. Parents will be notified electronically of first aid incidents. 				
Waste	Staff (site and cleaning)	<ul style="list-style-type: none"> Relocate waste bins to key strategic positions both in school buildings and in external areas that are in use in order that waste materials can be managed safely Bins should be emptied daily. 	<ul style="list-style-type: none"> Staff to ensure they wear protective gloves and or wash hands immediately after carrying out this activity. Bins at access points to classrooms. Bins to be emptied at least daily and more regularly where possible. 	Medium	Site staff Cleaning staff	01/09/2021	
Break/Lunch times	Pupils Staff	<ul style="list-style-type: none"> The school will stagger breaks/lunchtimes to achieve the social distancing. 	<ul style="list-style-type: none"> The field/MUGA/KS1 playground and KS2 playground to be treated as zones for staggered use at break and lunchtime. Dual year groups to use each zone with contact limited. Staggered lunch and breaktimes (see timetable). 	Low	SLT All staff	01/09/2021	
Staff/Pupils within the shielded group	Staff Pupils	<ul style="list-style-type: none"> Any member of staff or pupil that is within the <u>Clinically extremely vulnerable group</u> must have a risk assessment undertaken that includes how social distancing will be maintained in a Covid-19 safe workplace. Staff/pupils that meet the criteria as <u>clinically vulnerable people</u> e.g. diabetics, those 	<ul style="list-style-type: none"> SLT will communicate with each member of staff on an individual basis. Staff risk assessments carried out and to be reviewed in Spring term. Pupil risk assessments carried out and to be reviewed in Spring term. Revisit pupil risk assessments in light of full return to school – are there any pupils who may pose a risk to themselves or others? 	Medium	SLT	01/09/2021	

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		who are <u>pregnant</u> , should have a risk assessment completed to identify any suitable control measures that must be in place before returning to work/school.					
Contractors	Visitors Pupils Staff	<ul style="list-style-type: none"> All <u>contractors</u> must provide a suitable and sufficient risk assessment for the activities they carry out which must <u>include covid-19</u>. All planned/reactive maintenance to be carried out during out of hours unless seen as an emergency. 	<ul style="list-style-type: none"> The SSO will communicate with each contractor on an individual basis, with liaison with SLT. Guidance for contractors to be sent out prior to visiting school site. Contractors can only enter the site by prior appointment. All visitors to site may be asked to wear a mask. 	Low	Site staff SLT	01/09/2021	
Property Compliance		<ul style="list-style-type: none"> The school has ensured that relevant property statutory compliance checks have been completed and records updated. Daily and weekly checks have been reinstated and pre-opening checklist completed. 	<ul style="list-style-type: none"> All serious property concerns have been raised with the SSO/SBM and appropriate steps are in place to ensure the safety of all building occupants. Any defects or issues will be logged on Every. 	Low	Site staff SLT	01/09/2021	
Hygiene	Pupils Staff Visitors	<ul style="list-style-type: none"> The school has a suitable supply of soap and access to warm water for washing hands. Appropriate controls are in place to ensure the suitable sanitisation of pupil's hands following breaks, before meals and following the use of toilets. 	<ul style="list-style-type: none"> The SSO will ensure that alcohol-based hand sanitiser, soap dispensers, hand towels and tissue boxes are regularly replenished. Posters are displayed around the school. 	Low	Site staff Cleaning staff	01/09/2021	

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Accident reporting Covid-19 incidents	Pupils Staff	<ul style="list-style-type: none"> The Health & Safety Executive have recently updated the Reporting of Injuries, Diseases and Dangerous Occurrences regulations (RIDDOR) to include the requirement to report possible or actual exposure to the Covid-19 virus as a result of, or in connection with, a work activity. For further advice and guidance you should contact your competent Health & Safety Adviser. 	<ul style="list-style-type: none"> Ensure that all staff are aware of revised guidance. Electronic copies of accident reporting kept using Accident Book (part of the schools Evolve subscription). 	High	SLT All Staff	01/09/2021	
Administrative Staff	Staff	<ul style="list-style-type: none"> Staff shift rota to be in place so as to keep social distances and allow school office to function. 	<ul style="list-style-type: none"> The school has a large spacious office space which allows for social distancing, no rota required. Ventilation to be maintained through the opening of windows. Additional measures to be in place regarding shared use of office equipment and telephones. Office staff to continue to use intercom and limit access to the foyer area. Office staff are permitted to ask staff to wait outside the office rather than entering with queries. 	Medium	SLT Office staff	01/09/2021	
Personal Protective Equipment	Staff	<ul style="list-style-type: none"> Personal Protective Equipment should not be used as an alternative to social distancing, except where there is no other practical solution. 	<ul style="list-style-type: none"> SSO to ensure that relevant stocks of PPE are kept and available in the medical room. All staff advised to wear face visors or face masks when at classroom doors and talking to parents. 	Low	SLT Site staff	01/09/2021	

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		<ul style="list-style-type: none"> Where close proximity working (school Site Team) is required for longer than 15 minutes, assess the need to issue employees with appropriate Personal Protective Equipment. Re-usable PPE should be thoroughly cleaned after use and not shared between staff. 	<ul style="list-style-type: none"> All staff to ensure that PPE is named, remains hygienic and stored responsibly. Staff are permitted to wear face visors or masks when travelling around the school. NHS video to be reshared with all staff to support with safe use of PPE. 				
Behaviour	Pupils	<ul style="list-style-type: none"> Staff/Pupil behaviour and cooperation will be the key to implementing all of the controls. School will carry out inductions to inform staff and pupils of the changes. Encourage staff to cooperate with government plans for contact tracing. 	<ul style="list-style-type: none"> Reminders of behaviour expectations given via virtual leadership assemblies, in Head of Year (in person) assemblies and through the use of the newsletter. Staff must ensure that appropriate Head of Year time is used, and this can be undertaken across the paired year groupings – Year 1/Year 2, Year 3/Year 4, Year 5/Year 6. Modelled school behaviours shared via non-negotiable expectations poster in school. 	Low	SLT SLG	01/09/2021	
School Staffroom	All staff	<ul style="list-style-type: none"> Arrangements should be made to ensure the staffroom is not overcrowded and social distancing can be achieved e.g. stagger lunch times for staff. 	<ul style="list-style-type: none"> Staff should keep their distance from pupils and other staff as much as they can, ideally 2 metres. At lunchtimes staff must keep their distance, sit in paired year groupings and rooms with adequate space. SLT will provide additional staff seating facilities in spaces, where possible. Windows must be open in the staff room throughout the day and especially at lunchtime to enable adequate ventilation. Masks should be worn in the staff room. 	Medium	SLT	01/09/2021	

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			<ul style="list-style-type: none"> Staggered breaks and lunchtimes will enable staff fair access to the staff room. 				
Infection Control	Staff Pupils	<ul style="list-style-type: none"> Staff and pupils have access at all times to water and soap for hand washing. Removal of shared items e.g. utensils Lateral Flow testing 	<ul style="list-style-type: none"> Hand gel and tissues available in all rooms across school. Bins available and accessible in all rooms across school. Lateral Flow Testing available for all staff members to test at least twice weekly and daily, when required. 	Medium	Site staff	01/09/2021 27.01.2021	
Equality Impact Assessment	Staff Pupils	<ul style="list-style-type: none"> An equality impact assessment has been completed 	<ul style="list-style-type: none"> Equality impact assessment written at Trust level. 	Low	SLT	01/09/2021	
Lack of staff	Pupils Staff	<ul style="list-style-type: none"> Assessment of availability of staff for all activities during the school day, including break and lunchtimes The extent to which existing planning, schemes of work will need to be adapted 	<ul style="list-style-type: none"> PPA timetable and staffing amendments will continue to be reviewed regularly and published via email to all staff. Cover arranged internally will be preferable to using supply agency staff, unless necessary due to capacity. Ongoing assessment of staffing levels 	Low	SLT	01/09/2021	
Increased risk of transmission	Staff and Pupils social distancing	<ul style="list-style-type: none"> Ensure availability of staff is adequate Ensure that social distancing measures can be maintained at all times Review activities that can be carried out The behaviour policy is reviewed to take into account 	<ul style="list-style-type: none"> Staff should try and keep their distance from pupils and other staff as much as they can, ideally 2m. Staff can move around school whilst maintaining 2m distance from the children and other staff. 	Medium	SLT	01/09/2021	

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		<p>COVID-19, to include exclusion for pupils who deliberately put others at risk (e.g. coughing, or spitting at others) and pupils who will not (as opposed to cannot) comply with social distancing.</p> <ul style="list-style-type: none"> Pupils are prohibited from bringing any equipment into the school. They should be provided with all necessary equipment in school for the activities they are undertaking, with arrangements included in the planning for it to be sanitised daily. No equipment should be taken home. 	<ul style="list-style-type: none"> Adaptations to the classroom to support distancing where possible, including seating pupils side by side and facing forwards. Staff must socially distance from each other at all times. 				
Dedicated school transport, including statutory provision	Pupils	<p>It is important to consider:</p> <ul style="list-style-type: none"> how pupils are grouped together on transport, where possible this should reflect the bubbles that are adopted within school use of hand sanitiser upon boarding and/or disembarking additional cleaning of vehicles organised queuing and boarding where possible distancing within vehicles wherever possible 	<ul style="list-style-type: none"> The office staff should continue to liaise with school transport teams and individual transport companies. A small number of children are eligible for school transport – PCC guidance followed. 	Low	SLT	01/09/2021	

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		<ul style="list-style-type: none"> the use of face coverings for children over the age of 11, where appropriate, for example, if they are likely to come into very close contact with people outside of their group or who they do not normally meet 					
Learning outside the classroom (day trips, etc.)	Pupils Staff	<ul style="list-style-type: none"> keeping children within their consistent group, and the COVID-secure measures in place at the destination Schools should also make use of outdoor spaces in the local area to support delivery of the curriculum. 	<ul style="list-style-type: none"> Continue to use Evolve for all trip planning and risk assessment completion. Only SLT agreed visits will be approved. School EVCs to provide support to staff planning trips. Government guidance to followed when planning a trip. Risk assessments for Educational Visits have been completed with updated guidance and recommendations from DfE, OEAP and EVOLVE. Swimming risk assessment assessed by the Headteacher/EVC. 	Medium	SLT SLG Teaching staff	01/09/2021	
Extra-curricular activities (coaches, tutors, after school)	Pupils Staff Visitors	<ul style="list-style-type: none"> Schools are able to work with external coaches, clubs and organisations for curricular and extra-curricular activities where they are satisfied that this is safe to do so. Schools should consider carefully how such arrangements can operate. 	<ul style="list-style-type: none"> Dance coach leads lesson dance studio, whilst ensuring social distancing and with maximum ventilation. LFT results supplied to school in advance of visit. Rock Steady leads session in the dance studio and ensures social distancing, alongside maximum ventilation. LFT results supplied to school in advance of visit. 	Low	SLT SLG	01/09/2021	

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Physical activity	Pupils Staff	<ul style="list-style-type: none"> Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene Pupils should be kept in consistent groups Sports equipment thoroughly cleaned between each use by different individual groups Contact sports to be avoided. 	<ul style="list-style-type: none"> Current guidance to be shared with staff and updated by PE lead as appropriate. PE lead to ensure updates from REAL PE are shared with staff as necessary. PE venue timetables to be followed to ensure adequate distancing and spacing. Equipment to be sanitized between use. Daily Mile to begin in October and a timetable published for use of the track. 	Low	SLT T&S staff	01/09/2021	
Signage	Pupils Staff	<ul style="list-style-type: none"> What signage is provide to inform staff and pupils regarding social distancing, hand cleaning etc. 	<ul style="list-style-type: none"> Signage is in place across the school to remind pupils and staff about social distancing and hand cleaning. 	Low	SLT	01/09/2021	

Useful Guidance

- Guidance for full opening: schools can be found [here](#)
- Managing school premises during the coronavirus (COVID-19) outbreak can be found [here](#)
- The Government Guidance for implementing protective measures in educational and childcare settings can be found [here](#)
- The NASUWT has also produced a useful checklist for reopening of schools which can be found [here](#).
- CLEAPSS [Guide to doing practical work in a partially reopened school Science](#)
- CLEAPSS [Guidance for science departments returning to school after an extended period of closure](#)
- Conducting a SEND risk assessment during the coronavirus outbreak guidance can be found [here](#)
- COVID-19: guidance on supporting children and young people's mental health and wellbeing can be found [here](#)
- Actions for early years and childcare providers during the coronavirus outbreak can be found [here](#)
- Coronavirus (COVID-19): implementing protective measures in education and childcare settings can be found [here](#)
- Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) can be found [here](#)

General staff and pupil advice on limiting the spread of coronavirus in the Educational Setting

Government advice is clear PPE, including facemasks should be taken into account where employees could be put at risk. The use of such PPE does not replace or reduce the need to follow the government guidance in relation to hygiene practices

Frequently clean and disinfect objects and surfaces that are touched regularly, using your recommended cleaning products.

- Wash your hands with soap and water often – do this for at least 20 seconds.
- Use hand sanitiser gel if soap and water are not available.
- Staff and Pupils should wash their hands as soon as they get to school and when they arrive home, after they blow their nose, cough or sneeze, before they eat or handle food.
- Cover mouth and nose with a tissue or a sleeve (not hands) when you cough or sneeze.
- Put used tissues in the bin immediately and wash your hands afterwards.
- Handwashing techniques advice can be found [here](#)

Likelihood	Certain	5	5 (Moderate)	10 (Significant)	15 (High)	20 (High)	25 (High)				1 - 3 Low Risk
	Likely	4	4 Moderate	8 (Significant)	12 (Significant)	16 (High)	20 (High)				4 - 6 Moderate Risk
	Possible	3	3 (Low)	6 (Moderate)	9 (Significant)	12 (High)	15 (High)				8 - 12 Significant Risk
	Unlikely	2	2 (Low)	4 (Moderate)	6 (Moderate)	8 (Significant)	10 (Significant)				15 - 25 High Risk
	Rare	1	1 (Low)	2 (Low)	3 (Low)	4 (Moderate)	5 (Moderate)				
			1	2	3	4	5				
			Minor	Moderate	Serious	Major	Critical				
			Impact								
			Likelihood Scoring & Descriptors								
			1	2	3	4	5				
		Descriptor	Rare	Unlikely	Possible	Likely	Certain				
		Likelihood of occurrence	Probably will never happen	Do not expect it to happen, but it is possible	The event may occur occasionally	The event will probably occur but is not a persistent issue	The event will undoubtedly occur, probably frequently				
			Impact Scoring & Descriptors								
			1	2	3	4	5				
		Descriptor	Minor	Moderate	Serious	Major	Critical				
		Severity of impact	Interruption in a service which does not impact service delivery or the ability to continue to provide a service	Short term disruption to service with minor impact on service delivery	Some disruption in service with unacceptable impact on service Non-permanent loss of ability to provide a service	Sustained loss of service which has serious impact on service delivery	Permanent loss of core service functionality				